



## COLLABORATIVE PRACTICE AGREEMENT Nurse Practitioner and Physician

September 1, 2010, through August 31, 2011

**Nurse Practitioner:**                      **MI RN License:**                      **MI Mid-Level Controlled Substance License:**

**Collaborating Physician:**                      **MI Board of Medicine License:**                      **DEA:**

The above-named Nurse Practitioner and Physician agree to the following Collaborative Practice Agreement for the provision of health care services to Ingham County Health Department Community Health Center patients at:

### **Practice Site(s):**

#### Scope of Practice

Under this agreement, the Nurse Practitioner will work with his/her Physician or the Physician's designated back-up in an active practice to deliver health care services to patients. This includes, but is not limited to, the diagnosis, treatment, and management of acute and chronic health problems; ordering, interpreting, and performing laboratory and radiology tests; prescribing medications, including controlled substances to the extent delegated; receiving and dispensing stock and sample medications; and performing other therapeutic or corrective measures as indicated.

Both parties agree to ongoing development of this relationship and evaluation at regular intervals, both formally and informally. Both parties will mutually review the objectives of this relationship and annually update this written agreement.

Each party is responsible and accountable for performing to a full and appropriate extent his/her role and function in accord with the Collaborative Practice Agreement, the individual's professional level of knowledge and expertise, legitimate legal practice regulations as defined by the Michigan Public Health Code Act, and the policies of the Ingham County Health Department.

#### Responsibilities of the Physician

The Physician agrees to:

1. Be available continuously in person or by radio, telephone or telecommunication.
2. Be available for record review, consultation, and supervision when appropriate and on a regularly scheduled basis.
3. Annually review and update mutually agreed upon reference texts.

#### Responsibilities of the Nurse Practitioner

The Nurse Practitioner agrees to:

1. Practice in alignment with the Scope of Practice as outlined above and utilize appropriate standards of care.
2. Refer patients when indicated; i.e., when recommended after consultation or when the care required is beyond the Nurse Practitioner's scope of practice.
3. Consult, refer, and collaborate with other disciplines involved in the delivery of total client care.
4. Document evidence of consultation with Physician and referral in the progress notes.

The written Collaborative Practice Agreement will be for services the Physician generally provided to his/her patients in the normal course of clinical practice. In the case of the unavailability (e.g., vacations) of the Physician or when consultation with another discipline is required, the Nurse Practitioner will contact a designated Physician.

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References and Guidelines for this Collaborative Practice Agreement are identified in Attachment A.

## Attachment A

### REFERENCES AND GUIDELINES

The following is a list of acceptable references and guidelines for the Ingham Community Health Centers. From the list below, references can be selected and available at a Community Health Center relevant to the Center's scope of practice and area of specialization. Editions of the references listed below are acceptable as are newer or older recent editions, if applicable.

1. All applicable Ingham County Health Department and Ingham Community Health Centers' policies and procedures.
2. Agency for Healthcare Research and Quality (2009). **The Guide to Clinical Preventive Services: Recommendations of the U.S. Preventive Services Task Force**. Washington DC: U.S. Department of Health and Human Services. [www.ahrq.gov](http://www.ahrq.gov)
3. American Academy of HIV Medicine (2007). **Fundamentals of HIV Medicine for the HIV Specialist**. Washington, DC: American Academy of HIV Medicine.
4. American Academy of Pediatrics (2009). **Red Book®: Report of the Committee on Infectious Diseases** (28<sup>th</sup> ed.). Elk Grove Village, IL: American Academy of Pediatrics.
5. **AASLD** (American Association for the Study of Liver Diseases), Guidelines for Diagnosis, Management and Treatment of HCV: update. [www.hcvadvocate.org](http://www.hcvadvocate.org)
6. American College of Obstetricians and Gynecologists. **Prenatal Care Guidelines**.
7. American Psychiatric Association (1994). **Diagnostic and Statistical Manual of Mental Disorders** (4<sup>th</sup> ed.). Arlington, VA: American Psychiatric Publishing.
8. Arndt, K., Wintroub, B., Robinson, J., and Leboit, P. (1997). **Primary Care Dermatology**. Philadelphia: Saunders.
9. Bartlett, J. and Gallant, J. (2007). **Medical Management of HIV Infection** (5<sup>th</sup> ed.). Baltimore: Johns Hopkins Medicine Health Publishing Business Group.
10. Braunwald, E., Fauci, A., Kasper, D., Hauser, S., Jameson, J., and Longo, D. (2001). **Harrison's Principles of Internal Medicine** (15<sup>th</sup> ed.). New York: McGraw-Hill.
11. Braunwald, E., Fauci, A et al, **Harrison's Manual of Medicine**, 17<sup>th</sup> edition.
12. Burns, C., Brady, M., Blosser, C., Starr, N., Dunn, A. (2008). **Pediatric Primary Care: A Handbook for Nurse Practitioners** (3<sup>rd</sup> ed.). Philadelphia: Saunders.
13. Centers for Disease Control and Prevention (2009). **Epidemiology and Prevention of Vaccine-Preventable Diseases** (11<sup>th</sup> ed.). Washington DC: Public Health Foundation.
14. Centers for Disease Control and Prevention (2006) **MMWR Sexually Transmitted Diseases Treatment Guidelines**.
15. Centers for Disease Control and Prevention (2010) **Contraceptive Guidelines**, <http://www.cdc.gov/mmwr/preview/mmwrhtml/rr5904a1.htm>
16. Chernecky, C. and Berger, B. (2003). **Laboratory Tests and Diagnostic Procedures** (6<sup>th</sup> ed.). Philadelphia: Saunders.
17. Cunningham, F., Gant, N., Leveno, K., Gilstrap, L., Hauth, J., and Wenstrom, K. (2001). **Williams Obstetrics** (21<sup>st</sup> ed.). New York: McGraw-Hill.
18. Dickey, R. (2010). **Managing Contraceptive Pill Patients** (14<sup>th</sup> ed.). New York: EMIS Medical Publishers.
19. Dunphy, L. (1999). **Management Guidelines for Nurse Practitioners Working with Adults** (2<sup>nd</sup> ed.). Philadelphia: F.A. Davis Company.
20. Ferri, F. (2010, 2009, 2006). **Ferri's Clinical Advisor: Instant Diagnosis and Treatment** (2<sup>nd</sup> ed.). Philadelphia: Mosby.
21. Fitzpatrick, T., Johnson, R., Wolff, K., Polano, M., and Suurmond, R. (2001). **Color Atlas and Synopsis of Clinical Dermatology (Common and Serious Diseases)** (6<sup>th</sup> ed.). New York: McGraw-Hill.
22. Floch, M., Floch, N., and Kowdley, K. (2004). **Netter's Gastroenterology** (4<sup>th</sup> ed.). Philadelphia: Saunders.
23. Gilbert, D., Moellering, R., Ellopoulos, G., and Sande, M. (2007). **The Sanford Guide to Antimicrobial Therapy 2007 (Guide to Antimicrobial Therapy [Sanford])** (37<sup>th</sup> ed.). Sperryville, VA: Antimicrobial Therapy.

24. Graham, M. and Uphold, C. (1999). **Clinical Guidelines in Child Health** (3<sup>rd</sup> ed.). Gainesville: Barmarrae Books.
25. Greene, W. (2001). **Essentials of Musculoskeletal Medicine** (2<sup>nd</sup> ed.). Rosemont, IL: American Academy of Orthopaedic Surgeons.
26. <https://online.epocrates.com/home>. **Epocrates® Online**. San Mateo, CA: Epocrates®.
27. Hatcher, R. (2004). **Contraceptive Technology** (18<sup>th</sup> ed.). New York: Ardent Media.
28. Heymann, D. (2008). **Control of Communicable Diseases Manual** (19<sup>th</sup> ed.). Washington DC: American Public Health Association.
29. Ingham County Health Department (2008). **Family Planning Clinical Protocol Manual**.
30. Kliegman, R., Behrman, R., Jenson, H., and Stanton, B. (2000). **Nelson Textbook of Pediatrics** (16<sup>th</sup> ed.). Philadelphia: Saunders.
31. Kliegman, R., Marcdante, K., Jenson, H., and Behrman, R. (2006). **Nelson Essentials of Pediatrics** (5<sup>th</sup> ed.). Philadelphia: Saunders.
32. Lawrence, C. and Cox, N. (2002). **Physical Signs in Dermatology** (2<sup>nd</sup> ed.). Philadelphia: Mosby.
33. McGee, S. (2007). **Evidence-Based Physical Diagnosis** (2<sup>nd</sup> ed.). Philadelphia: Saunders.
34. McPhee, S., Papadakis, M., and Tierney, L. (2007, 2008, 2009, 2010). **Current Medical Diagnosis & Treatment**. New York: McGraw-Hill.
35. Mandell, G., Bennett, J., and Dolin, R. (2004). **Principles and Practice of Infectious Disease** (6<sup>th</sup> ed.). Philadelphia: Churchill Livingstone.
36. Michigan Quality Improvement Consortium (2009). **Clinical Practice Guidelines**.
37. Noble, J. (2000). **Textbook of Primary Care Medicine** (3<sup>rd</sup> ed.). Philadelphia: Mosby.
38. Palay, D. and Krachmer, J. (1997). **Ophthalmology for the Primary Care Physician**. Philadelphia: Mosby
39. Physicians Desk Reference (PDR) 2010, 64<sup>th</sup> edition.
40. Pfenniger, J; Fowler, G: 1994, **Procedures for Primary Care Physicians**, Mosby.
41. Rakel, R. (2007). **Textbook of Family Medicine** (7<sup>th</sup> ed.). Philadelphia: Elsevier.
42. Reider, B. (2005). **The Orthopaedic Physical Examination** (2<sup>nd</sup> ed.). Philadelphia: Saunders.
43. Robertson, J. and Shilkofski, N. (2005). **The Harriet Lane Handbook: A Manual for Pediatric House Officers** (17<sup>th</sup> ed.). Philadelphia: Mosby.
44. Uphold, C. and Graham, M. (2003). **Clinical Guidelines in Family Practice** (3<sup>rd</sup> ed.). Gainesville: Barmarrae Books.
45. U.S. Preventive Services Task Force (2007). **The Guide to Clinical Preventive Services**. Mclean, VA: International Medical Publishing.
46. U.S. Department of Health and Human Services (1998). **The Clinician's Handbook of Preventive Services** (2<sup>nd</sup> ed.). Mclean, VA: International Medical Publishing.
47. Other appropriate available textbooks and information from other sources, including online resources.



## DELEGATION OF PRESCRIPTIVE AUTHORITY

September 1, 2010, through August 31, 2011

**Nurse Practitioner:**

**MI RN License:**

**MI Mid-Level Controlled Substance License:**

**Authorizing Physician:**

**MI Board of Medicine License:**

**DEA:**

This agreement establishes written authorization for the undersigned Nurse Practitioner to prescribe controlled substances and the limitations and exceptions to this delegation, in accordance with Rule 338.2304/338.2305 of the Michigan Public Health Code.

In accordance with the laws of the State of Michigan, the Nurse Practitioner may prescribe medications under the delegation and supervision of the authorizing Physician(s). This agreement delegates prescriptive authority of all medications to the undersigned Nurse Practitioner to provide care for patients within their scope of practice as per contractual agreement.

Delegation of authority to prescribe controlled substances listed in Schedules III, IV and V will be allowed according to the provisions stipulated in Ingham County Health Department's Guidelines for Controlled Substances. A Contract for Controlled Substance Prescriptions must be executed and maintained for all patients treated with controlled substances for chronic non-malignant pain, chronic anxiety or panic disorders. This should be discussed with the Physician and documented on the chart. A copy of the executed Contract for Controlled Substance Prescriptions must be included as part of the medical record. Controlled substances may be prescribed to treat seizure disorders without the use of a contract. It is the responsibility of the Nurse Practitioner to maintain a file of all contacts for periodic quality assurance review.

The undersigned Physician reserves the right to revoke this delegation at any time. Both parties agree to abide by the conditions stated in this document.

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